

**CITY OF KINGMAN
TOURISM DEVELOPMENT COMMISSION
City Council Chambers
310 N. 4th Street - Kingman, Arizona
7:30 A.M. Thursday, April 7, 2016**

REGULAR MEETING COMMISSION ACTION

CALL TO ORDER AND ROLL CALL

Commissioner Pettit was excused, Commissioner Schroeder was unexcused. All other Commission members were present.

1. **APPROVAL OF MINUTES:** Regular Meeting Minutes of March 17, 2016.
Motion to approve as written unanimously (5-0) approved.

2. **CONSIDERATION OF PUBLIC COMMENTS:**

3. **OLD BUSINESS**

- A. **ROOM TAX REPORT:** Financial Services Director Tina Moline will review the Room Tax Report. Discussion only took place. No motions were made.
- B. **DRAFT OF REQUEST FOR PROPOSAL REGARDING VENDORS AT THE POWERHOUSE:** Project Manager Burley Hambrick will present a draft of an open-ended RFP for a food and beverage concessions lease at the Kingman Visitor Center.
Discussion only took place. No motions were made.
- C. **CLARIFICATION OF FUNDING RECOMMENDATION CONCERNING JAMES HINCKLEY TRAVEL EXPENSES:** Staff is requesting clarification as to where funding was to be drawn from. The Commission clarified all of the expenses are to be paid by monies from the Tourism Development Commission contingency budget and that the Powerhouse Visitor Center is to be reimbursed for Mr. Hinckley's airfare.

4. **NEW BUSINESS**

- A. **FUNDING REQUEST FROM IGNITE BRAND MARKETING FOR KINGMAN CIRCLE:** Kingman Circle is requesting funding to bring world-wide attention and build awareness to Kingman and increase revenue for local businesses. Motion to recommend funding for Kingman Circle in the amount of \$45,000 carried with a vote of (4-0) with Chair Burge abstaining due to conflict of interest.
- B. **CONSIDERATION OF A RECOMMENDATION TO THE TDC CONCERNING THE RETENTION OF BUXTON FOR RECRUITMENT AND TOURISM SERVICES:** City Manager John Dougherty is requesting consideration of a proposal outlining community development objectives and how Buxton's solutions can enhance the ability to effectively meet those objectives. Motion to recommend funding request for \$10,000 from next fiscal year budget carried with unanimous (5-0) approval.

C. STAFF REQUEST TO CONSIDER MODIFICATION OR CANCELLATION OF POWERHOUSE GRANT REHABILITATION PROJECT: Bids received for the project were higher than current construction budget. Staff is requesting direction from TDC. **A motion to recommend cancellation of Powerhouse Rehabilitation Project Arizona Department of Transportation grant and proceed with the project by using only City funds carried with a unanimous (5-0) vote to the approval.**

5. ANNOUNCEMENTS BY COMMISSIONERS–

Motion to adjourn unanimously (5-0) approved

6. ADJOURNMENT 8:53:12 AM